

Talking Points & Information for Curriculum Night

Keep it short and sweet. Your purpose is 2-fold:

1. Collect names, emails, phone numbers for the Class directory
 2. Explain the Class Fund and start to collect money
- Introduce yourself and your co-room parent
 - Explain the Class Directory: either set up a computer with a google form for families to fill out or pass a blank sheet around so parents can add their information
 - Hand out Request for Class Funds letter (suggested \$25 from each family)
 - If there are more volunteers for in-class parties than allowed, you will rotate volunteers so that all willing parents get a chance to volunteer

Other Info

- In order to get information from families who don't attend Curriculum Night, you can ask your teacher to email this letter out 2 days after curriculum night to encourage all families to contribute
- All documents/templates can be found in the Room Parents section of the PTA website: <https://www.lyonprpta.org/room-parents>
- Print out a Venmo QR code so families can pay you directly that evening